



Dear Homeowner,

For your convenience our firm offers monthly automatic reoccurring payments as a method to pay your homeowners dues. Should you wish to set up your account on automatic payment with MMI, please complete the following form.

AUTOMATIC REOCCURRING PAYMENT AUTHORIZATION

I _____ hereby authorize McClure Management Inc as agent for my homeowners association, to electronically draft the monthly dues via Automated Clearing House (ACH). I hereby certify that MMI is duly authorized to execute this form on behalf of the above listed account holder.

This authority will continue until withdrawn in writing by the undersigned account holder. I acknowledge that I am subject to a \$25 rejection fee if items are returned for any reason.

ASSOCIATION NAME: _____

Address: _____

Mailing Address: _____ City _____ State _____ Zip _____

Name: _____ Signature: _____ Date: _____

Home Phone: _____ Work/Cell Phone: _____ Email: _____

The Month You Would Like Debit To Start: _____

Would you like to receive: Paper Statements or Email Statements: _____

**ACH Debit will be processed on the 5th of the month. Your monthly statement will reflect your auto pay status. Should you wish to cancel your automatic payment at any time, please contact our office.
*Please allow two weeks for processing.***

Please Attach Voided Check

**Remit Form to:
MMI
7040 Avenida Encinas Ste 104
Carlsbad CA 92011
Phone: 858-314-8900 Fax: 858-314-8901**

**Questions - Please Contact Your Account Representative:
Nikki Bargas at 858-314-8900 or nikki@mmicid.com.**